

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, JUNE 11, 2012

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE MAY 21, 2012 REGULAR BOARD MEETING MINUTES AND THE MAY 21, 2012 COMMITTEE OF WHOLE MEETING MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

VI. TREASURER'S REPORT

VII. PAYMENT OF BILLS

General Fund	\$	1,806,561.34
Student Activities	\$	43,636.41
Capital Projects	\$	<u>355.08</u>
Total	\$	1,850,552.83

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)**

- 1) **Mrs. Linda Wolfe**, Reading Specialist at Newville Elementary School submitted her letter of resignation for the purpose of retirement effective June 8, 2012 and the Board of School Directors accepted Mrs. Wolf's resignation at the May 21, 2012 meeting of the Board of School Directors. Mrs. Wolfe's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Wolf is entitled to a severance allowance in the amount of \$5,984.00, under option #2.

Option #1:

Years of Service – Mrs. Wolfe does not qualify for the years of service per the Collective Bargaining Agreement between the Big Spring School District and the Big Spring Education Association.

Option #2:

88 unused sick leave days X \$68.00 = \$5,984.00
(\$14,950.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Wolfe's severance allowance of \$5,984.00 as presented.

(ACTION ITEM)

- 2) **Mrs. Lori Todaro** has submitted her letter of resignation as an aide at the middle school, effective the end of the 2011-2012 school year.

A copy of Mrs. Todaro's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Todaro's resignation as an aide at the middle school, effective the end of the 2011-2012 school year.

(ACTION ITEM)

- 3) **Mr. Randy Stevens** has submitted his letter of resignation as Head Girls Soccer Coach, retroactive to May 24, 2012.

A copy of Mr. Stevens' letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Stevens' resignation as Head Girls Soccer Coach, retroactive to May 24, 2012.

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)**

- 4) **Mr. Scott Braderman** has submitted his letter of resignation as Head Coach of the Track and Field Team, effective immediately.

A copy of Mr. Braderman's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Braderman's resignation, effective immediately.

(ACTION ITEM)

- 5) **Ms. Rachel Brandt**, has submitted her letter of resignation as Middle School Field Hockey Coach, effective immediately.

A copy of Ms. Brandt's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Brandt's resignation, effective immediately.

(ACTION ITEM)

- 6) **Ms. Heidi Fraker**, has submitted her letter of resignation as Middle School Field Hockey Coach, effective immediately.

A copy of Ms. Fraker's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Ms. Fraker's resignation, effective immediately.

(ACTION ITEM)

- 7) **Mrs. Nancy Baker**, Middle School Aide, submitted her letter of resignation for the purpose of retirement effective June 30, 2012. Mrs. Baker's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Baker is entitled to a severance allowance in the amount of \$5,839.50, under option #2.

Option #1:

16 years of service X \$178.00 = \$2,848.00
(\$9,690.00 maximum)

Option #2:

114.5 unused sick leave days X \$51.00 = \$5,839.00
(\$14,950.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Baker's letter of resignation for the purpose of retirement and her severance allowance of \$5,839.00 as presented.

A) PERSONNEL CONCERNS (...continued)**(ACTION ITEM)**

- 8) **Mrs. Megan Frantz**, fifth grade learning support teacher at Newville Elementary School is requesting an extension of maternity leave of absence from August 22, 2012 through approximately October 8, 2012.

The administration recommends that the Board of School Directors approve Mrs. Frantz's request for an extension of maternity leave of absence from August 22, 2012 through approximately October 8, 2012.

9) **Coaching Appointment**

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a Middle School Girls Basketball Coach for the 2012-2013 school year.

Dave Roberts

The administration recommends that the Board of School Directors approve the appointment of the above listed coach as presented.

10) **Substitute Aide**

(ACTION ITEM)

The individual whose name is listed below is recommended to be placed on the substitute aide list for the 2012-2013 school year.

Lisa Newswanger

The administration recommends that the Board of School Directors approve Mrs. Newswanger to be placed on the substitute aide list as presented.

11) **Appointment of Team Leader**

(ACTION ITEM)

The individual whose name is listed below is recommended to be Eighth Grade Maroon Team Leader for the 2012-2013 school year.

Jack Putt

The administration recommends that the Board of School Directors approve the appointment of Mr. Putt as Eighth Grade Maroon Team Leader for the 2012-2013 school year.

A) PERSONNEL CONCERNS (...continued)**12) Transfer of Professional Personnel****(ACTION ITEM)**

Based on staffing needs necessitated by furloughs, nonrenewal and attrition, the administration will transfer the professional employees whose names are listed below for the 2012-2013 school year. These transfers are in accordance with Board Policy 409 and section 5.05 of the Collective Bargaining Agreement with the Big Spring Education Association.

<u>Employee</u>	<u>From</u>	<u>To</u>
Marshall Policicchio	High School Business	Elementary Keyboarding and one period of High School Business per day
Zina Jensen	High School Foreign Language	Middle School Foreign Language and one period of French I and French II at the High School
Mark Potter	High School Technology Education	Middle School Technology Education
Courtney Moore	High School English	Seventh Grade English
Steve Elsier	High School Social Studies	Seventh Grade Social Studies
Keith Lavala	Seventh Grade English	Eighth Grade Reading
Stefanie D'Amore	Oak Flat Fifth Grade	Oak Flat Third Grade
Patty Chastain	Elementary Keyboarding	Seventh Grade English

The administration recommends that the Board of School Directors approve the professional employee transfers as presented.

13) Ms. Rebecca Lehman, Eighth Grade Math Teacher has submitted her letter of resignation as Middle School Eighth Grade Math Teacher and Eighth Grade Gold Team Leader, effective immediately.

A copy of Ms. Lehman's letter is included with the agenda.

The administration recommends that the Board of School Directors approve Ms. Lehman's resignation as Middle School Eighth Grade Math Teacher and Eighth Grade Gold Team Leader, effective immediately.

XIII. NEW BUSINESS (. . .continued)**B) Credit Pay****(ACTION ITEM)**

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Charlene D'Amore	\$ 2,472.00
Barbara Dellinger	\$ 1,236.00
Heidi Fraker	\$ 1,236.00
Jennifer Heishman	\$ 1,236.00
Ashley Oldham	\$ 1,236.00
Katie Sands	\$ 2,472.00
Michael Spears	\$ 2,472.00
Jennifer Tritapoe	<u>\$ 1,236.00</u>
Total	\$13,596.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

C) Facilities Utilization Request**(ACTION ITEM)**

Big Spring Midget Football is requesting permission to use the high school fields and stadium for midget football practices and games through the months of August to November, 2012. Because some of the utilization dates are on a Sunday, Board action is necessary.

The contract is included with the agenda.

The administration recommends that the Board of School Directors approve the request to use the high school fields and stadium as presented.

D) Approval of the Elementary Student Handbook**(ACTION ITEM)**

The administration has updated the Elementary School Planner for the 2012-2013 school year.

The changes made in the Elementary School Planner were included with the agenda.

The completed Elementary School Planner is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed planner.

The administration recommends that the Board of School Directors approve the 2012-2013 changes in the Elementary School Planner as presented.

XIII. NEW BUSINESS (. . .continued)**E) Approval of 2012-2013 Middle School Planner****(ACTION ITEM)**

Mrs. Karen Ward, Assistant Middle School Principal, has updated the Middle School Planner for the 2012-2013 school year and the administration has reviewed the proposed changes.

The changes made in the Middle School Planner were included with the agenda.

The completed Middle School Planner is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the completed planner.

The administration recommends that the Board of School Directors approve the 2012-2013 changes in the Big Spring Middle School Planner as presented.

F) Elementary Building Appraisals**(ACTION ITEM)**

As part of the possible sale of Frankford, Mifflin and Plainfield elementary buildings, our Solicitor suggested we have a formal appraisal done of all three buildings. He also recommended Mr. Barrett as someone that works with Stock and Leader and is both reputable and effective in dealing with the local assessment and government administration. Mr. Barrett's quote of \$4,500 is included with the agenda.

The administration recommends the Board of School Directors approve hiring Steven W. Barrett to conduct an appraisal of Frankford Elementary, Mifflin Elementary and Plainfield Elementary at a cost not to exceed \$4,500 for all three locations.

G) Final Contractor Payments for Newville Project Construction Project**(ACTION ITEM)**

This is the final payment for the Newville Project. At the July 18, 2011 meeting the District was scheduled to make this payment; however several questions came up regarding the mortar color and incomplete landscaping. Mr. Barrick made the motion to withhold this payment pending resolution of these issues. Eci subsequently returned several times to address the mortar issue and the landscaping. Per the included note, the final item unresolved was additional seeding after the rains this spring. Eci agreed to deduct the \$300 per the attached note.

The administration recommends final payment of the Newville Project to eci Construction, LLC in the amount of \$11,040.01 for general contractor services. This completes the Newville Project.

H) Year- End Financial Statement**(ACTION ITEM)**

The Big Spring School District has received a copy of the year-end financial statement from the organization listed and a copy of the statement is included with the agenda.

Wrestling Association

The administration recommends that the Board of School Directors accept the financial statement as presented.

XIII. NEW BUSINESS (. . .continued)**(ACTION ITEM)****I) Approval of Taxes and Tax Rates to Support the 2012-2013 General Fund Budget**

The taxes specified below represent the current 2011-2012 taxes and the proposed 2012-2013 taxes that are required to support the proposed 2012-2013 General Fund Budget. Changes appear in boldface:

<u>Current</u>	<u>Proposed</u>	<u>Tax</u>	<u>Approved</u>
12.098	12.3640	Mills Real Estate	_____
1.15%	1.15%	Wage and Other Earned Income Tax	_____
½ of 1%	½ of 1%	Realty Transfer Tax	_____
\$5.00	\$5.00	Per Capita Tax (per Section 679 Resolution)	_____
\$5.00	\$5.00	Per Capita Tax (Act 511)	_____
\$10.00	\$10.00	Occupational Privilege Tax	_____

The administration recommends the Board of School Directors adopt, by individual roll call vote, the taxes shown above including the 2012-2013 Section 679 Resolution.

J) Final Adoption of the 2012-2013 General Fund Budget**(ACTION ITEM)**

The District's current 2011-12 expenditure budget is \$40,288,703 The Board of School Directors adopted the proposed final General Fund Budget for 2012-2013 in the amount of \$41,238.893 at the May 7, 2012 meeting following a budget presentation and discussion. The details of the budget and the changes for 2012-13 are included with the agenda. These resolutions were reviewed by Philip Spare, Esquire.

The administration recommends that the Board of School Directors approve, by roll call vote, the 2012-2013 General Fund Budget in the amount of **\$41,238,893** and the included 2012-2013 Budget Resolution.

K) Homestead Farmstead Resolution for 2012-2013 Fiscal Year**(ACTION ITEM)**

The Secretary of Education notified the District on May 1, 2012 that its share of the state gaming funds for 2012-2013 will be \$770,036.28 dollars. The County notified us that we have 5760 approved homesteads and 200 approved farmsteads within the District boundaries to share in that allocation. The average assessed value is \$184,915. Using the Pennsylvania Association of School Business Officials worksheet, the administration calculated the exclusion for both homestead and farmsteads in equal amounts equal to \$10,568.00 of assessed value or \$130.66 in tax value. A copy of the proposed resolution and worksheet appear in the agenda and were reviewed by District Solicitor Philip Spare.

The administration recommends that the Board of School Directors approve the resolution implementing the Homestead and Farmstead Exclusion of \$10,568 for the 2012-2013 fiscal year in accordance with the Act 1 of Special Session of 2006.

XIII. NEW BUSINESS (. . .continued)

L)Hoops for Heart Fundraiser

(INFORMATION ITEM)

Mrs. Neidlinger and Mr. Deutsch, Middle School Physical Education Teachers concluded the Hoops for Heart Event for the 2011-2012 school year and have reported that the students raised \$1,377.00 for the American Heart Association.

XIV. FUTURE BOARD AGENDA ITEM

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mr. Norris/Mr. McCrea**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, June 18, 2012